



FOOTHILLS

EDUCATION

CHARTER HIGH SCHOOL

Student Procedures and Guidelines

Welcome to Foothills Education Charter High School. Foothills is in session 4 PM to 9 PM, Monday through Thursday. The following procedures and guidelines will contribute to your success at Foothills.

- Students must show respect for school staff and other students, as well as school visitors, at all times.
- All students must be in class and on task, or off campus. **No student will be permitted to return to campus after signing out and leaving campus. No student will be permitted in or near the automobiles during school hours.**
- All transportation arrangements will be accomplished prior to coming to school. All persons providing transportation are required to report to the office to pick up students. **No student, regardless of age, will be allowed to wait outside for rides.**
- Students are encouraged to seek help from their teacher if assistance is needed. No discussion between students is allowed. No student will prevent another student from learning or a teacher from teaching.
- **There will be a break and the time will be determined by each site. All students must remain in the building during breaks unless signing out and leaving campus.**
- Students will be permitted to use the receptionist's telephone or the office telephone, with teacher permission first...in emergencies only.
- Students do not need to bring book bags to school. The school will provide all necessary materials except pencil, pen, and paper, which must be provided by the student.
- Students may **NOT** bring MP3 players or iPods, radios, tape players, CD players, CDs, electronic games, playing cards, other electronic devices or other disruptive devices to school.
- Cell phone/electronic device(s) guidelines...if students bring their cell phones/electronic devices inside the building, he/she must keep cell phone turned OFF.
 - **MISUSE OF CELL PHONES MIGHT RESULT IN CONFISCATION OF THE DEVICE.**
- **Students must obtain teacher's permission to use the Internet.**
- The school campus is a tobacco-free, drug-free, and weapon-free campus.
- Bullying, including cyber-bullying, of a student(s) by another student(s) is prohibited.
- Profanity or other inappropriate language will not be tolerated.
- Students may not use physical violence or any aggressive, intimidating, threatening, or hostile actions or language toward staff or peers. This includes any cursing, obscene language, or gestures.
- Appropriate dress code will be observed. Prohibited clothing includes, but is not limited to...clothing that advertises or alludes to beer, alcohol, drugs, hate groups, inflammatory messages, inappropriate sexual insinuations, etc. Clothing must also properly cover body parts and fit appropriately (Site Directors have the right to determine inappropriate dress code violations that are not specifically covered in this document).
- Inappropriate display of public affection is prohibited.
- Students failing any tests will be required to re-do the material and study until mastered. The teacher will review the material with the student and determine when the student is ready to re-take the test.
- Foothills Education Charter High School's school materials, textbooks, and student folders will not be removed from school.

Students who are making up courses will be encouraged to pay the required tuition at time of registration. If needed, a payment plan can be arranged. Tuition may be paid with online with a debit/credit card. Course credit/transcript will not be issued until all fees for course have been paid.

I understand that the BRIDGE legislation requires all students to participate in career activities and to have a graduation plan approved by parents.

Student Signature: _____ Parent Signature: _____

School Staff Signature: _____ Date: _____